

Apprentice form

Section A – to be completed by the council tax payer

Account Reference:
Name of Council Tax Payer:
Name of apprentice/youth trainee:
Address:

Warning

It is an offence under the Fraud Act 2006 to provide information to the council about your circumstances for council tax liability if you know that information is incorrect or false. You may also commit an offence under the Fraud Act 2006 if you fail to inform the council if your circumstances alter.

Under Regulation 16, the Council Tax (Administration and Enforcement) Regulations 1992 – you must tell the

District Council if you are no longer entitled to claim this discount. You must do this, in writing, within 21 days

if your circumstances change. If you knowingly claim a discount to which you are not entitled; this may lead to a criminal prosecution being taken against you and a penalty of £70.00 being incurred.

Declaration

I confirm that the details in this application are correct and will inform you of any changes that may affect my entitlement to this discount.

Signature:
Date:

Section B – to be completed by the employer/training organisation

I can confirm that the person named above is

- a) undertaking an approved training course with an individual training plan within the Youth Training scheme and
- b) earns no more than £195 per week.

Course Start Date:
Course End Date (if known):
Name of employer/organisation:
Address of Above:
Contact telephone:
Email:
Name of person completing form:
Signature of person completing form:
Position in company:

Data Protection Act 2018 – Privacy Notice – Fair Processing – How we use your information

Huntingdonshire District Council will use the information that you supply to fulfil our legal obligation to administer and collect a tax, and for the prevention and detection of crime, including fraud. If you would like to read our full Privacy Notice, please visit our website at huntingdonshire.gov.uk/revben-privacy-notice