

HDC One Leisure Concessionary Membership Scheme: Guidance for Public

1.1 Introduction

Huntingdonshire District Council (HDC) recognises the importance of people leading healthy, active lifestyles. It also recognises the unique placement of the Council to enable and empower all individuals to be able to take part in positive activity through its various facilities, programmes and services offered by its in-house leisure provider arm 'One Leisure'.

1.2 The Scheme

A number of activities are offered at a discounted price during weekdays before 4.30pm and all weekend, including:

ACTIVITY TYPE

- Gym
- Swimming
- Courts (Squash/Badminton)
- Softplay
- Group Exercise Session
- Exercise Referral
- Indoor Virtual Cycling
- One Card

1.3 Physical Activity

The Scheme aims to increase Physical Activity levels using walking, running, swimming and cycling.

2.0 Individuals wishing to claim

2.1 Adults (Over 18 years of age)

Adults (Over 18 years of age) receiving identified income related or disability related benefits will be able to apply for the scheme along with individuals with a health condition which meets the eligibility criteria specified below (1.5.2)

2.2 Children and Young People (under 18 years of age)

Where children and young people (under 18 years of age) meet the eligibility criteria in their own right an appropriate adult acting on their behalf may apply for the Concessionary Membership. This should be the individual named in any correspondence from the DWP confirming the benefit award however each application will be assessed on a case-by-case basis.

A named adult/guardian (18 years +) must be included in the application.

In the event of a successful application a second appropriate adult may be added to the application.

HDC One Leisure Concessionary Membership Scheme: Guidance for Public

2.3 Young adults (16 and 17 year olds) living independently

Where a young adult (16 and 17 years of age) is living independently and meet the eligibility criteria they can apply for the Concessionary Membership Scheme. Where possible an appropriate adult (18 years +) should be named as a contact person, for example: support worker, carer...

2.4 Dependents

Children and Young People (under 18 years of age) living with and dependent of anyone in the above categories may be requested to be added to the Membership as a dependent. (or siblings for Under 18 recipients).

3.0 Eligibility Criteria

3.1 Recognised Benefits

Income/Employment Related Benefits

- Universal Credit*
- Council Tax Support
- Employment and Support Allowances
- Housing Benefit
- Income Support
- Job Seekers (Income Based)

Disability Related Benefits

- Attendance Allowance
- Disability Living Allowance
- Personal Independence Payment
- Registered Blind
- Registered Disabled
- Severe Disablement Allowance
- War Disabled Pensioner

* Excluding Universal Credit where it is for the equivalent of/ replacing Child Tax Credits

3.2 Degenerative Neurological Conditions (DNC)

Individuals with a degenerative neurological condition will be eligible to apply for the scheme. These conditions will be advanced and render the individual unable to work in a full time capacity. Eligibility will be the final decision of the Scheme Manager.

Conditions could include:

- Huntington's Disease
- Multiple Sclerosis
- Parkinson's Disease
- An acquired brain injury or similar
- Others as presented on an individual case basis and assessed by the scheme manager

HDC One Leisure Concessionary Membership Scheme: Guidance for Public

4.0 Proof of eligibility

Proof of eligibility will be required from all applicants.

Applicants 16 years and over will need to provide their National Insurance Number.

4.1 Universal Credit

A copy of the Universal Credit Statement including what you are entitled to (for example housing, standard allowance etc.) dated within the last 3 months. Please make sure your name and address are clearly visible.

4.2 Housing Benefit and/or Council Tax Support (Huntingdonshire Residents Only)

Applicants in receipt of Housing Benefit and/or Council Tax Support from Huntingdonshire District Council are asked to give their consent for eligibility to be verified with the Housing Benefit Team to simplify the verification process. If the applicant gives their permission, they do not need to upload further evidence. This is the easiest process of verification.

4.3 Housing Benefit and/or Council Tax Support (non-Huntingdonshire residents)

OR if you do not give your permission for your application to be verified internally,

Income Related Benefits

Disability Related Benefits

The following will be accepted as evidence of eligibility:

- Letter from the Department of Work and Pensions (DWP) confirming entitlement of specified benefit dated within 12 months of application **OR**
- Housing Benefit or Council Tax Support award letter dated within 12 months **AND**
- Bank statement with a DWP payment dated within 3 months of application (applicants name and address must be visible on the supporting evidence attached)

4.4 Specified Neurological Health Conditions OR (for claimants under the health condition diagnosis category only [1.5.2])

- Health Professional letter, medical records or referral confirming medical diagnosis

HDC One Leisure Concessionary Membership Scheme: Guidance for Public

5. How to apply

Application will be through completion of an electronic form. The form will be available on-line only. The facility to scan and attach eligibility documents will be required for the online form.

Applicants will be informed within 10 working days if you have been accepted onto the scheme. You will not be able to turn up on the day at a Centre and immediately join the scheme to access an activity. There will need to be a period of verification for each application.

Individuals who require additional support to complete the form:

- Is there someone else you can ask to help you to complete it?
- One Leisure Receptions – if you have no one else to ask then One Leisure Receptions may be able to assist; you may need to wait for assistance.
- Customer Services at Pathfinder House - if you have no one else to ask then Customer services at Pathfinder House, St Mary's Street Huntingdon may be able to assist; you may need to wait for assistance.

6. Existing Members

Existing Pre-Paid Members will be able to change their membership category if they meet the criteria of the new scheme. Eligibility will still be subject to the 10 day verification period. Pre-paid memberships will be cancelled in line with existing cancellation procedures.

7. Duration

The concession will be for a maximum period of 12 months and will be renewable annually.

8. Centre Regulations

All Concession card holders will be subject to the standard [One Leisure Regulations](#)

9. Summary

Eligibility will be the final decision of the Scheme Manager. HDC reserve the right to withdraw Concessionary Membership status if false declaration is given or in the event of misuse. Membership is not transferable. Information is correct at the time of publication but as this is a new scheme terms and conditions are subject to change.