

Sample Letter

*To send to a person whose visitors/children
are causing disturbance with inappropriate ball games*

Your address
Your street
Town
Date

Dear

I am sorry to have to send this letter, however, I feel it necessary to let you know of the difficulties I am experiencing as a result of ball games being played around my property.

I understand you may not be aware of the problems we are experiencing however your consideration would be gratefully appreciated.

My *children/mother/self* are constantly disturbed by balls hitting our *fence/walls/windows* and children entering the *garden/yard* to retrieve balls with out permission or calling to ask for balls. We are fearful of the damage which *has been/may be* caused.

Whilst we are happy to return balls that occasionally or accidentally come into our property, we are unable to continue with our normal activities such as *doing homework/enjoy our TV/garden* if we are being continually disturbed. As a result I would be grateful if you could accompany your *son/daughter/name* to retrieve balls in future.

I will be happy to discuss other solutions to these problems with you further at your convenience.

I hope we can continue to enjoy good neighbourly relations in the future.

Yours sincerely